

To

The Returning Officer
Quality Circle Forum of India, Hyderabad Chapter

Dear Sir

Sub: Election to the Governing Council Member for the period: 2026 - 2028

Date:

Latest
colour
photo of the
candidate

With reference to your notice dated **1st August 2025** for the Election to the Governing Council Members of Quality Circle Forum of India – Hyderabad Chapter this is to inform you that I am willing to contest for election and if elected will do my best for furthering the Quality Circle Concepts movement in the country. Enclosed please find the attached information sheet duly filled-in. (My brief bio data is also enclosed herewith)

Name in full (in block letters): _____

Father's Name _____

Address: _____

Membership No. _____ (Photocopy)

Yours faithfully,

(Signature of the Candidate)

I hereby propose the name of Shri/Ms _____ as candidate for the Governing Council Members of Quality Circle Forum of India – Hyderabad Chapter.

Name (in block letters): _____

Address: _____

Membership No. _____

Yours faithfully,

(Signature of the Proposer)

I hereby second the name of Shri/Ms _____ as candidate for the Governing Council Members of Quality Circle Forum of India – Hyderabad Chapter.

Name (in block letters): _____

Address: _____

Membership No. _____

Yours faithfully,

(Signature of the Secunder)

Note:

- Only those members who are **life members of the Forum** will be entitled to contest as candidates for Election. Any life member can propose and second such candidature and vote at the election.
- A life member can propose or second one candidate only.
- The candidate should fill up the information sheet along with this and send it to Quality Circle Forum of India – Hyderabad Chapter, as to reach on or before 22nd August – 2025.

PERSONAL INFORMATION SHEET OF THE CANDIDATE CONTESTING FOR ELECTION

1. Name: _____ Age _____
2. Address: _____
3. Organisation: _____
4. Current Position: _____
5. (a) Period of association associated with the QC movement? No. of years _____
(b) Period of association with QCFI? No. of years _____
(c) Is your organisation a member of the Forum currently? Yes ☐ No ☐
6. Have you attended any of the following programme on QC ?
a) Conventions Yes ☐ No ☐
If yes, state when?
b) Seminar Yes ☐ No ☐
If yes, who organized in and when?
c) Training or Workshop Yes ☐ No ☐
If yes, state when and who organized it?
7. Briefly state your contribution, if any, to the Quality Circle movement
(Attach extra sheet, if needed)
8. Have you presented any paper at National / International Conventions
a) Quality Circle Yes ☐ No ☐
b) Any Quality Subject, If yes furnish details Yes ☐ No ☐
9. Have you assisted any organization in introducing Quality Circles?
If yes, furnish details Yes ☐ No ☐
10. How would you help forum in fulfilling its objects, if elected
(attach extra sheet, if need be)

Signature of the Candidate

UNDERTAKING BY THE CANDIDATE

(Kindly sign this undertaking to enable us to take advantage of your valuable services and active participation, if you get elected)

I hereby undertake that I will try and attend the entire Forum's Governing Council Meetings. In case, I cannot attend, I will send the communication in advance to that effect, and also send my views on important agenda points.

Name:-----

Signature:-----

Organization: -----

Date:-----

To

**The Returning Officer
Quality Circle Forum of India
Hyderabad Chapter**

Dear Sir,

Sub: Withdrawal of Nomination

(Last date for withdrawal of nominations to reach QCFI – Hyderabad Chapter on or before 27th August 2025)

I deeply regret my inability to contest for election and therefore I am hereby withdrawing my nomination filed on my behalf for election to the Governing Council Members of Quality Circle Forum of India – Hyderabad Chapter.

Name (in block letters): _____

Address: _____

Membership No: -----

Yours faithfully,

(Signature of the Candidate)

To

**QUALITY CIRCLE FORUM OF INDIA
Hyderabad Chapter**

206, II Floor, Navketan Chambers, SD Road,
Secunderabad 500003

Phones : 040-27801668

E-Mail : qcfihydchapter@gmail.com

Website : www.qcfihyd.in